



## **CONSTITUTION OF DORSET COUNTY NETBALL ASSOCIATION**

### **1. NAME**

The County Association shall be called **DORSET COUNTY NETBALL ASSOCIATION** (hereinafter called **Netball Dorset**).

### **2. MEMBERSHIP**

Netball Dorset shall be members of the All England Netball Association Limited (hereinafter called England Netball) and to the South West Region Association (hereinafter called Netball South West).

### **3. AIMS AND OBJECTIVES**

Netball Dorset is established to:

1. Co-operate with England Netball and Netball South West to promote and encourage the game of Netball.
2. Plan and help in the growth of Netball within the geographical area under its jurisdiction.
3. Organise such events as its members desire.
4. Adopt the rules and regulations laid down by England Netball.
5. Employ the funds of Netball Dorset as shall be deemed to be in the best interest of the game.
6. Encourage the development of facilities for Netball.
7. Be consistent with the furthering of equal opportunities for all groups in Netball.

### **4. MEMBERSHIP**

The membership of Netball Dorset shall consist of:

1. **Clubs** – Where Clubs means a group of individual members, registered with England Netball as a club through Netball Dorset, meeting the requirements set out in the England Netball Club terms and conditions.
2. **Schools** – School of any age range or any other educational establishment at which students are under 19 years of age on the 1<sup>st</sup> September of the current education year and which is a member of Netball Dorset.
3. **Individual Members** – Any person who plays, coaches, umpires, officiates or organises Netball or is in any way connected with the game of Netball having paid the full England Netball, Netball South West and Netball Dorset membership fees.

All members (elected and appointed) shall be bound by this Constitution and any other rulings of the County Management Board and by the current rules of the game.

### **5. MEMBERSHIP FEES**

1. Each member shall pay an annual County fee for membership to Netball Dorset together with the appropriate membership fees to England Netball and Netball South West.
2. The scale and rate of the County membership fee shall be fixed annually by Netball Dorset and agreed by its members at the Annual General Meeting.
3. The membership period runs from 1 September<sup>st</sup> to 31 August every year.

Membership is valid from 1 September (or from the date that funds are received, if received after this date) until 31 August. Unless terminated early in accordance with these Terms, Membership is valid until 31 August.<sup>st</sup>

## **6. EXECUTIVE OFFICERS**

1. The Executive Officers of Netball Dorset shall be:

- Chair
- Vice Chair
- Administrator
- Finance Director

No Executive Officer is permitted to hold more than one Executive Officer position.

The Dorset Netball Development Officer shall be a non-voting member.

## **7. NETBALL DORSET MANAGEMENT BOARD**

1. The management of the affairs of Netball Dorset shall be vested in the Netball Dorset Management Board comprising:

a) The Executive Officers

b) General Members comprising:

- Umpiring/Officiating Director
- Coaching Director
- Talent and Performance Director
- Competition Director
- Media and Communications Director
- Dorset Schools Representative
- League Representative for Bournemouth Netball Association
- League Representative for Poole Netball League
- League Representative for South and West Netball League
- League Representative for North Dorset Netball League
- County Membership Secretary

c) Up to 2 Appointed Members

2. The Netball Dorset Management Board may from time to time allocate certain areas of responsibility to members of the Management Board provided that one such member shall at all times be responsible for welfare matters.
3. The Management Board shall draw up and maintain a job description for each position above.
4. No elected person may serve on the County Netball Association committee/board for more than 9 consecutive years of their original election. A person may then be re-elected after a minimum of one year.
5. The Netball Dorset Board may fill any vacancy that may occur during the year.
6. The members of the Netball Dorset Board shall be reimbursed by Netball Dorset at Netball Dorset travel and subsistence rates for travel, accommodation and other reasonable expenses incurred by them in connection with the meetings of the Netball Dorset Management Board or other approved business of the Netball Dorset Management Board.

## **8. ELECTIONS**

1. Members would consider and vote on a list of nominations received for:

- Executive Officers
- General members

2. Only fully paid up members shall be eligible to be nominated or be able to nominate someone else. All nominees must be present at the AGM or must have submitted written confirmation in advance of the AGM of their willingness to accept nomination to any position.
3. Nominations must be proposed and seconded at the AGM by members entitled to vote.

4. Election to each position would be by a simple majority.

## **9. ANNUAL GENERAL MEETING**

1. An Annual General Meeting shall be held in every calendar year on a date to be fixed by the Netball Dorset Management Board (to be arranged at least 56 days prior to the date). Notification of the Annual General Meeting and will be circulated at least 28 days prior to the date of the AGM.
2. The Chair of the Netball Dorset Management Board shall act as Chair of the Annual General Meeting. If not present a Chair shall be elected from among those present at the meeting.
3. Business to be transacted shall be:
  - (a) To receive reports and accounts from the Executive Officers covering the past season.
  - (b) To elect Members of the Netball Dorset Management Board
  - (c) To consider any proposed resolution or alteration to the Constitution submitted in writing 14 days before the date of the meeting which has either been proposed by Netball Dorset or has been proposed and seconded by two members entitled to vote.
  - (d) To approve the annual County affiliation fee.
  - (e) To appoint an Auditor who shall not have been a member of the Netball Dorset Board for the preceding year.
4. The following shall be entitled to attend, speak and vote at a General or Extra-ordinary General Meeting:
  - (a) any club who is a member of Netball Dorset
  - (b) any school who is a member of Netball Dorset
  - (c) any individual member
  - (d) members of the current Netball Dorset Management Board
5. Voting procedure at General Meetings shall be as follows:
  - (a) each person entitled to attend and vote shall be permitted to cast no more than one vote
  - (b) each club, school shall be permitted to cast no more than one vote (b) no proxy voting will be allowed
  - (c) a simple majority only of those present and entitled to vote shall be required to pass any resolution or elect any officer. The Chairman of the meeting shall have a second and/or casting vote in the case of an equality of votes.

## **10. EXTRA-ORDINARY GENERAL MEETING**

1. An Extra-ordinary General Meeting may be convened:
  - a) By order of the Netball Dorset Management BoardOr
  - b) Upon written request from 25% or more entitled to vote at a General Meeting.
2. Each requisition shall state the purpose for which a Meeting is required and shall set out any resolution which it is desired to propose.
3. The Meeting shall be arranged within 28 days of the receipt of the requisition by the Administrator and 14 days notice of the Meeting and of any resolution proposed shall be given to every member entitled to vote.

## **11. QUORUM FOR MEETINGS**

1. The quorum for a meeting of the Netball Dorset Management Board shall be 4.
2. The quorum for an Annual General Meeting of Netball Dorset shall be 7.

## **12. INDEMNITY**

1. Any member of the Netball Dorset Management Board and Working Groups shall be indemnified by Netball Dorset for all costs and losses which she/he may incur or sustain in relation to the execution of the duties of her/his office, or by reason of any duty performed for, or with the authority of the Netball Dorset Management Board.

### **13. DISCIPLINARY PROCEDURE**

Netball Dorset shall have the power to discipline, in such a manner as it thinks fit, but subject to the current Disciplinary Regulations adopted by England Netball in place at the time of any incident.

### **14. REGULATIONS, POLICIES AND PROCEDURES**

Netball Dorset adopt all regulations, policies and procedures formulated by England Netball as applicable to members of England Netball.

### **15. ARBITRATION**

If any dispute shall arise on the interpretation of this Constitution or the need arise to deal with any matter not provided for in this Constitution, reference shall be made to the Chairman who shall refer the same to the Management Board of Netball South West whose decision shall be binding on all parties.

### **16. DISSOLUTION**

In the event of dissolution, any assets remaining after the satisfaction of all debts and liabilities shall be dealt with in a manner to be determined by resolution of a general meeting so as to promote the objectives of Netball Dorset or of some other organisation with kindred aims. In the event of there being a deficit, the general meeting shall decide how it should be met.

### **17. AMENDMENTS TO THE CONSTITUTION**

Proposals to alter the Constitution at the AGM shall be submitted in writing to the Administrator not later than 14 days before the AGM, either by the Netball Dorset Management Board or proposed and seconded by two members entitled to vote at the General Meeting.